

COUNTY OF YORK

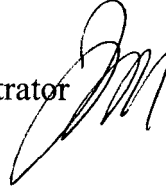
MEMORANDUM

DATE: August 26, 2005 (BOS Mtg. 9/20/05)

TO: York County Board of Supervisors

FROM: James O. McReynolds, County Administrator

SUBJECT: Griffin-Yeates Center/Leased Space



As the Board is aware, Child Development Resources, Inc. (CDR) operates an early childhood developmental program - First Steps - under a support agreement with the County. Three classrooms and an office area at the Griffin-Yeates Center are made available to CDR for that purpose.

CDR is a multi-functional, non-profit organization. Included in its activities is the Early Head Start program to provide home-based services to families with infants and toddlers. This undertaking is funded by the Department of Health and Human Services. For the past fifteen years the County has leased a second office at Griffin-Yeates to CDR as a base of operations for special programs. The attached resolution authorizes execution of a lease agreement for that office space for an additional one year period.

The proposed lease reflects a charge of \$2,004 per year for the 200 square foot office. Proceeds from the rental of this space are dedicated to supplement the County Children's Food Service program operated in the Griffin-Yeates Center that is otherwise funded by the U.S. Department of Agriculture.

Section 15.2-1800 of the Code of Virginia requires that the governing body hold a public hearing prior to the execution of a lease agreement for County-owned facilities. The public hearing has been advertised as required.

Recommendation

I recommend the adoption of Resolution R05-146 to authorize the continuation of a lease agreement with Child Development Resources, Inc., for rental of 200 square feet in the Griffin-Yeates Center.

Smith/4111

Attachments

- Proposed Lease Agreement
- Floor Plan of Griffin-Yeates Center
- Proposed Resolution No. R05-146